

# Quick Checklist

To prepare for appointment

## Thank you for choosing First United Credit Union!

Below is a list of documentation that may help expedite the process.

Please contact the credit union if you have any questions at 616.532.9067.

**Valid Identification is required for all scenarios.**



3140 Ivanrest Ave SW  
Grandville, MI 49418

Call or Text:  
616.532.9067

Fax: 616.532.9196  
Info@FirstUnitedCU.org

[www.FirstUnitedCU.org](http://www.FirstUnitedCU.org)

## Auto Loans:

### Purchase from Dealer:

1. RD108
2. Insurance Declaration page or binder
3. Proof of Income
4. Driver's License

### Purchase from Private Party:

1. Copy of Title
2. Insurance Declaration page or binder
3. Proof of Income
4. 10 Day Payoff Letter (If there is a lien present on the title)
5. Driver's License

### Refinance:

1. Physical Title
2. Insurance Declaration page or binder
3. Proof of Income
4. 10 Day Payoff from current Financial Institution (with account number)
5. Driver's License

## Visa/Unsecured:

1. Proof of income
2. Balance Transfer for Debt Consolidation: Most updated statement

## Home Equities:

1. Insurance Declaration page or binder
2. Proof of income